



**Guru Gobind Singh Indraprastha University**  
**("A State University Established by Govt. of NCT of Delhi")**  
**Sector 16-C, Dwarka, New Delhi-110 078**  
**(Examination Division)**  
**Ph: 011-25302149-150 Email: coe@ipu.ac.in**  
**Website: www.ipu.ac.in**



Dated: 11.07.2025

**TENDER NO. 06/EXAM/GGSIPU/2025-26**

**E-TENDER (NIT)**

Registrar, Guru Gobind Singh Indraprastha University invites e-tender from Established Printers in two bids system (Technical & Financial) for the **Designing, Printing and Supply of Degree Certificates of the University for One year and extendable for another one year with mutual consent**. Tender document can also be downloaded from Delhi Govt. e-procurement website i.e. [www.govtprocurement.delhi.gov.in](http://www.govtprocurement.delhi.gov.in). The details of Tender document can also be viewed on University website i.e. [www.ipu.ac.in](http://www.ipu.ac.in).

1.	Name of work	Designing, Printing and Supply of Degree Certificates of the University for One year & extendable for another one year with mutual consent at Guru Gobind Singh Indraprastha University, Sector 16 C, Dwarka, New Delhi – 110078.
2.	The EMD alongwith covering letter must be submitted as per the last date, time and venue for submission ( <b>No other documents need to be submitted in hard copy</b> ). The last date and time of uploading technical and financial bid on e-procurement website.	04.08.2025 up to 02:30 PM in the office of the Controller of Examinations, Administrative Block, GGSIPU, Sector 16 C, Dwarka, New Delhi – 110078
3.	Pre-Bid Meeting	18.07.2025 at 02:30 PM in the office of the Controller of Examinations, Administrative Block, GGSIPU, Sector 16 C, Dwarka, New Delhi – 110078.
4.	Date, time and venue for opening of Technical bid	04.08.2025 at 03:00 PM in the office of Dy. Registrar (Purchase), Ground Floor, Library Block, GGSIPU, Sector 16 C, Dwarka, New Delhi – 110078.
5.	EMD	Rs. 46,620/- (Forty Six Thousand Six Hundred & Twenty Only) in favour of Registrar, GGSIP University payable at New Delhi (Plus GST as applicable)
6.	Cost of Works	<b>Rs. 15,54,000/- (approximately (inclusive of taxes)</b>
7.	The bids shall be submitted in two stages viz. (i) <i>Technical bid</i> (ii) <i>Financial bid</i> . Detailed specification of the item(s) to be supplied is placed at <b>Section-III Annexure-I. The Technical &amp; Financial bid should be uploaded on e-procurement website i.e., <a href="http://www.govtprocurement.delhi.gov.in">www.govtprocurement.delhi.gov.in</a> (No documents need to be submitted in hard copy other than EMD).</b>	
8.	Financial bid shall be opened after evaluation of technical bid & time notified thereafter on e-tender website <a href="http://www.govtprocurement.delhi.gov.in">www.govtprocurement.delhi.gov.in</a>	

7-11/7/2025  
AJAY KUMAR

(REGISTRAR)